

MINUTES
GENERAL ORDINARY ASSEMBLY
ON09/13/2018

On September, the thirteenth two thousand and eighteen at fifty past eight p.m., the members of the association called "LIPEG" met in the Annual Ordinary General Assembly, in the courtyard of the elementary school of the Guichet on notification to attend issue by the President.

The assembly proceeds then to the composition of its executive committee (year 2017-2018):

Mrs Sandrine NOSJEAN, President, chairs the meeting;
Mr Stéphane CHAROUSSET, Vice-president;
Mrs Sandra DAUSEND, Secretary, excused for this meeting;
Mrs Cécile PACTON, Treasurer.

Then, the President announced that the Assembly had to decide on the following agenda:

1 – Review 2017-2018

Up to standard of statutes
Liability insurance at MAIF
Set up of annual contribution
Opening of a bank account in Crédit du Nord
Life and using of 2 blogs
Change of the LIPEG email address
Movements of arrivals and leavings of Association's members

2 – Renewal of Executive committee: Election of the Executive committee's members
2018-2019

3a – Candidacy for the election lists of parents' representatives of the Preschool of Guichet

3b – Candidacy for the election lists of parents' representatives of the Elementary School of Guichet

4 – Events and objectives for 2018-2019

5 – Any other matters

Are presents, as LIPEG members:

Mrs Zarouhie BEDUOGLU (CM2b)
Mr Vianney BORDEAU (GS)
Mr Stéphane CHAROUSSET (CM2a)
Mrs Géraldine FARJOT (CM2b)
Mrs Aurélie GARRIDO (GS)
Mrs Anne GIRARD (GS)
Mrs Maud GUILLEMAN (PS et CE1b)
Mrs Béatrice MALHERBE (CM1a)
Mrs Sandrine NOSJEAN (MS et CM1a)
Mrs Cécile PACTON (CPb et CM1b)
Mrs Aurélie SEROUX (GS)

Are presents, as observers:

Mrs Sylvie DELAET
Mr Mustapha BATAL

Are excused for not attending:

Mrs Barbara BARRE (CM2a)
Mrs Sophie BOMBRAY (MS)
Mrs Séverine CHOUBARD (CE2a et CM2a)
Mr Eddy COSSON (PS)
Mrs Sandra DAUSEND (CE2b)
Mrs Hélène DEMARQUE (CPa)
Mrs Ionela Victoria GLIGA-COSMA (CPb)
Mrs Fatou KONATE (CE1a et CM1a)
Mrs Magali LECUREUX (MS)
Mrs Kristell RENAT (CE1a)
Mr Ramanujan SANTHAROUBANE (CPa et CM2b)
Mrs Amandine SERVY (PS et CE1a)
Mr Ousmane SEYDI (CE1b)

1 – Renewal 2017-2018

The president looks back on the year's report 2017 - 2018 :

- A EGA (Extra-ordinary General Assembly) took place on March the 14th 2018 in order to put up to standard the statutes of the LIPEG. The actions and changes are mentioned below.
- LIPEG has taken out liability insurance at MAIF to be able to use the school facilities during our meetings and events such as the school festival. The Town Hall now systematically asks for a civil liability certificate when lending facilities (*"Since a vote in autumn 2016, the Town Hall no longer lends the facilities to an association without signing a loan agreement for facilities, requiring the presentation of 'a certificate of liability insurance.'*).
For the period from 05/01/2018 to 12/31/2018, the amount of insurance paid was 64.15 euros for both schools.
- An annual contribution was set by the LIPEG to pay the insurance subscribed at MAIF. For 2017-2018, as these fees were dues amid school year, it has been decided that no contribution would be requested but a simple call for donations. The President thanks again those who were able to contribute.

This year, the contribution is mandatory to join the LIPEG. Its amount is 5 euros. At the OGA on 09/27/2017, an amount of 10 euros was voted. However, a grant of 100 euros received from the Orsay's Town Hall in 2018 allowed to re-evaluate this amount (*possible revaluation as specified in the EGA of 03/14/2018: "Its amount will be revalued according to donations and any grant received"*) and to lower the contribution.

The grant application file of the Town Hall for 2019 will be completed and sent by the new Executive committee.

As the law stipulates, this contribution require the creation of a Treasurer's position voted at the EGA on 03/14/2018, a post provided by Cécile PACTON.

The President propose then to vote for the new amount of the contribution.

The new amount of the annual contribution to join the LIPEG (5 euros) is unanimously accepted.

- The opening of a bank account at the Crédit du Nord of Orsay was needed to ensure the collection of the contributions and the payment of the liability insurance. Credit du Nord was chosen because they did not propose any expenses associated with the management of the account.

The President, the Vice-President, the Treasurer and the Assistant Treasurer are authorized to operate this bank account.

The treasurer intervenes to present the balance sheet of the account on the year 2017-2018: only one expense was made, that of the liability insurance.

- Two blogs of the LIPEG exist owing to Cécile PACTON :
 - One for the Preschool lipegmaternelle.wordpress.com
 - One for the Elementary school lipegelementaire.wordpress.com.

The President propose to Cécile PACTON to keep on being the administrator of the two blogs of the LIPEG, which she accepts.

This year, articles like the school council report, the meeting on school and working rhythms, the meeting on the bilingual school have been put online.

The idea is that everyone can put their report but any article must be read over by LIPEG Members and have the approval of the Executive committee.

- The LIPEG changed email address because the last one was not accessible by the Executive committee. The new email address is asso.lipeg@gmail.com. Now, there is only one email address where the LIPEG receives email. These will then be re-dispatched by the Executive committee to the other Members concerned.

The old address of the Preschool LIPEG will be deleted in one or two months after checking that no more mail are received to this address.

- The President goes back on the different movements inside the association : arrival and leaving of association members (forecast).

Leaving of the members who wished it or whose child(ren) left school

PRESCHOOL	ELEMENTARY SCHOOL
Karima ATTIGUI	Delphine ASSELIN
Aline BRUNET	Gaelle BERTHOMIEU
Gaëlle GILQUIN	Jocelyne MONMARCHE
Marion ROUMIGUIERES	Valérie PAUL

Arrival of new members

PRESCHOOL		ELEMENTARY SCHOOL	
Sophie BOMBRAY	MS	Maud GUILLEMAN	CE1b
Eddy COSSON	PS	Fatou KONATE	CM1a
Aurélie GARRIDO	GS	Ionela Victoria GLIGA-COSMA	CPb
Maud GUILLEMAN	PS	Béatrice MALHERBE	CM1a
Magali LECUREUX	MS	Ramanujan SANTHAROUBANE	CPa/CM2b
Amandine SERVY	PS	Amandine SERVY	CE1a

Remaining members

PRESCHOOL		ELEMENTARY SCHOOL	
Vianney BORDEAU	GS	Barbra BARRE	CM2a
Anne GIRARD	GS	Zarouhie BEDUOGLU	CM2b
Sandrine NOSJEAN	MS	Stéphane CHAROUSSET	CM2a
Aurélie SEROUX	GS	Severine CHOUBARD	CE2a/CM2a
		Sandra DAUSEND	CE2b
		Hélène DEMARQUE	CPa
		Géraldine FARJOT	CM2b
		Sandrine NOSJEAN	CM1a
		Cécile PACTON	CPb/CM1b
		Kristell RENAT	CE1a
		Ousmane SEYDI	CE1b

2 – Renewal of Executive committee: Election of the Executive committee’s members 2018

Sandrine NOSJEAN, LIPEG current President, wishes, this year, to present the composition of her Executive committee for 2018-2019. However, if someone wants to stand for one of these positions, they have the opportunity to do so, because each position is voted one by one by show of hands.

The President insists that one must be a member of the LIPEG and up to date of its contribution of 5 euros to be able to vote (see the report of EGA, “*the Vice-President indicates that the contribution 2018-2019 will be due on the 1st of September 2018*” for the remaining Members, the contribution to be paid within a month).

The President proposed then to vote for the new Executive committee 2018-2019 (11 voters):

President : Sandrine NOSJEAN
Vice-president : Stéphane CHAROUSSET
Secretary : Sandra DAUSEND
Assistant secretary : Maud GUILLEMAN
Treasurer : Aurélie SEROUX

Unanimously re-elected
Unanimously re-elected
Unanimously re-elected
Unanimously elected
Elected with 10 votes (1 abstention)

Assistant treasurer : Zarouhie BEDUOGLU Unanimously elected

The new Executive committee 2018-2019 is elected.

3 – Candidacy for the election lists of parents' representatives : the Preschool of Guichet / the Elementary school of the Guichet

The President makes a remind of the calendar of the elections of parents' representatives:

- Monday, September 17th at 06:30 PM: information meeting to parents at Preschool;
- Tuesday, September 18th 06:30 PM: information meeting to parents at Elementary school;
- Monday, October 1st: submission of lists and declarations of candidatures of the two schools (in two copy);
- Tuesday, October 2nd: last day to give the documents to the 2 schools;
- Wednesday, October 3rd 08:30 PM: enveloping at 09:00 PM for the elections at the Elementary school;
- Friday, October 5th :handing over or sending voting materials to parents in both schools ;
- Friday, October 12th morning (08:00 – 09:00 AM) and evening (03:30 – 06:30 PM): holding polling stations in both schools;
- Friday, October 12th evening: counting in both schools.

Note concerning the elections in the Preschool : the principal and a teacher are in charge of the preparations (enveloping on October 2nd, 2018).

Doodles will be created to allow the registration and organization of the holding of polling stations on Friday, October 12th.

The lists presented in the elections for Preschool and elementary school are as follows :

PRESCHOOL

1	Aurélie Seroux
2	Maud Guilleman
3	Sandrine Nosjean
4	Vianney Bordeau
5	Aurélie Garrido
6	Amandine Servy
7	Anne Girard
8	Sophie Bombray
9	Magali Lecureux
10	Eddy Cosson

ELEMENTARY SCHOOL

1	Sandrine Nosjean
2	Zarouhie Beduoglu
3	Cécile Pacton
4	Sandra Dausend
5	Stéphane Charoussat
6	Maud Guilleman
7	Béatrice Malherbe
8	RamanujanSantharoubane
9	Barbara Barré
10	Ousmane Seydi
11	Amandine Servy
12	KristellRenat
13	Séverine Choubard
14	Géraldine Farjot
15	Fatou Konate
16	Ionela Victoria Gliga-Cosma
17	Hélène Demarque

These lists are approved unanimously.

4 – Events and objectives for 2018-2019

1. Concerning events, the most important is the school festival which takes place at the end of the year for the two schools.
The members of the LIPEG propose Saturday, June 15th for Preschool and Saturday, June 22nd for Elementary school (the goal is to avoid the last weekend of June where various sports performances take place). These dates will be proposed to the Principals of both schools.

For the Elementary school, the President would like to ask FCPE a common date to call for meeting in January 2019 in order to organize the school festival. This is not the festival of parents' representatives, but it is important that everything be done in good communication. Similarly, LIPEG Members would like to invite the teachers to the Elementary school party.

2. The President wish to reiterate the night of starsvery well-orchestrated by Cécile PACTON and very appreciated by everybody.
Cécile PACTON will get closer to Mrs POMMIER for the organization and ask if other LIPEG Members wish to get involved in the preparations for this event.
3. The President insists that this school year was marked by the project of bilingual school in Preschool and Elementary school of the district. LIPEG will listen to the feedback of parents and students and will follow the evolution and impact of these courses in English during the year.
4. To go with the bilingual project of Preschool and Elementary school, the President proposes to innovate by trying to write reports in French and English.
5. The LIPEG actively participates in the committee of school and working rhythms : the next meeting will take place on Thursday 09/20/2018 at 6:30 PM at the Orsay Town Hall. Will be present Aurélie SEROUX for Preschool and Sandrine NOSJEAN for the Elementary.

Note : The LIPEG does not have a fixed position on the school and working rhythms.

6. For the Preschool, the Christmas market takes place the last week before Christmas holidays. At this market, which takes place each year in the courtyard of the Preschool, a cake and drinks buffet is assured by LIPEG members.
The book fair, which was a success, can be reopened. A member also suggests getting closer to the game and bookshop Le Secret de Polichinelle located at 21 rue Archangel in Orsay, to offer to hold a stand at this Christmas market.
7. The President also wishes to be able to find someone to give a conference in the Elementary school (inviting Preschool and Elementary) for raising awareness about harassment / racketeering at school. FCPE is alsoup.
8. A forecast schedule will be put in place for the 3 Preschool / Elementary school councils and for the 3 menus commissions.

For the Preschool, the dates of school councils are (dates received after the GA):

1. Thursday, November 15th at 06:30 PM
2. Tuesday, March 19th at 06:30 PM
3. Tuesday, June 4th at 06:30 PM

For the Elementary school, the dates of the school council are:

1. Friday, November 16th at 08:00 PM
2. Friday, March 15th at 08:00 PM
3. Tuesday, May 28th at 08:00 PM

The next meeting will take place on Monday, September the 24th at 06:15 PM. Géraldine FARJOT et Sandrine NOSJEAN will attend.

9. The President wishes to strengthen relations between LIPEG and FCPE (proposal for a meeting to organize together the school festival, more important communication, ...).
10. The President wishes to improve the exchange between LIPEG Members by creating 3 annual meetings: an after-election meeting to get to know LIPEG members better, a second meeting in January to share the 'King cake', and a third meeting at Easter to eat good chocolates. Either the LIPEG budget will be used, or it will be at the expense of the Members

5 – Any other matters

- A parent present at the meeting, Mrs DELAET specifies that there are 30 students in each CP class and 276 students in all the Elementary school, and that it is from this number of Students that we can ask to open one more class.
The President proposes to get more information about the subject.
- Three *WhatsApp* groups will be created:
 - A group including the members of the Executive committee;
 - A group including the Members of Elementary school;
 - A group including the Members of Preschool.
- Those present are talking about the fast passing of cars in the dead-end street in front of the Elementary school in the morning and Wednesday noon. As a reminder, a no entry sign is at the entrance of the impasse.

All the items on the agenda have been discussed and no one asking to speak, the meeting was adjourned at 11:09 PM.

The present minutes are signed by the President and the Secretary of the meeting.

La Présidente
Sandrine NOSJEAN



la Vice-secrétaire
Maud GUILLEMAN

